

MIRID EXECUTIVE BOARD MEETING MINUTES

August 22, 2016 7:30pm – 9:30pm

Regular Meeting

Google Hangout

Attendees: Naomi Gotlib (President), Andi Chumley (Vice President), Cindy Wood (Treasurer), Mitch Holaly (Secretary), Stephn Decator (MAL), Laura Gonzalez (Publications Manager), Ge Moody (MAL), James Cech (Fall Conference Chair), Erin Seipke-Brown (CMP Sponsorship Committee), Megan Seipke-Dame (CMP Sponsorship Committee), Retha Jackson (MIRID Member)

President Naomi Gotlib called the meeting to order at 7:34 pm. Secretary Mitch Holaly recorded the meeting minutes. Quorum was met through a simple majority of the Board being present in adherence with the Bylaws. The meeting was held as a video conference on Google Handouts in attempts to explore platforms that will be more accessible.

The amended agenda is accepted by unanimous consent.

Items amended:

- Move “Committee Updates” to take place after “Accept Previous Minutes” and before “Officer Reports”

Previous meeting minutes (7/17/16) had yet to be distributed to the Board. Secretary Mitch Holaly deeply apologizes for the delay.

Committee Updates

- Fall Conference – James Cech (Conference Chair)
 - Experiencing some difficulty communicating with Mott Community College event staff. They prefer to coordinate through MCC faculty, so James is in frequent contact with Jen Doerr
 - MCC requires the use of their catering services. However James is following up with Jen to see if food donations may be brought in.
 - James believes due to the set up of the room and multiple projector screens, a broadcast to the presenter should be projected on one screen of increased accessibility.
 - There will be no technician onsite Sunday, so Jen will have to be the point of contact.
 - The permanent seating capacity of the room is about 120, but additional chairs may be able to be brought in.
 - James and Laura are working on event flyer
 - In contact with both Dr. McKee and Sandra Maloney to complete necessary CEU paperwork. A separate BEI Endorsement CEUs application will need to be completed through the Division on Deaf, DeafBlind, and Hard of Hearing.
 - Treasurer Cindy Wood will email the Board a proposed conference budget for approval and submission to James.
 - The Board discussed the possible use of CDIs at the conference for “copy signing” audience participation (conference language is ASL). This was one suggested approach for MIRID to promote CDIs.

- CMP Committee - Erin Seipke-Brown & Megan Seipke-Dame (Excused: Darci Schultze)
 - The application is rather lengthy and must be completed by the Affiliate Chapter itself. There is currently no deadline for submission of the application.
 - There is an annual fee of \$150. Non-Affiliate Chapter Organizations have a \$300 fee.
 - In response to Board questions, Erin and Megan reported that timelines for CEU processing and CEU sponsorship applicants are self-imposed by the sponsor. Recommendations of 45 days prior to a workshop and 2 weeks prior to a PINRA were proposed.
 - A separate application for the ability to process independent study CEUs is required. The committee recommends that MIRID not apply for this capacity at this point due to it's complexity. If MIRID does become a sponsor, after the workshop and PINRA approval processes are fleshed out, MIRID can explore applying for independent studies sponsorship processing.
 - In the same vein, the committee recommends MIRID to preliminarily only process requests from applicants in the state of Michigan. Later, if the committee believes it is manageable, they can open it up to out of state applicants at a separate fee tier.
 - Applicant payments could be submitted through the existing MIRID PayPal account.
 - In response to Board questions, the committee report that RID suggests that a separate group/committee/entity from the Affiliate Chapter Executive Board to manage the sponsorship responsibilities. However, Erin and Megan believe only the Board has the necessary information to complete the application.
 - The committee recommends that a FAQ be created to assist applicants in applying for CEUs
 - The Board thanks the members of the CMP Sponsorship Committee and will take the information reported into consideration when deciding how to move forward.

Officer Reports

- President – Naomi Gotlib
 - RID National Conference
 - Affiliate Chapter Presidents were invited to a conference call to discuss changes happening to the structure of the RID national conference to be held in Salt Lake City on July 20 – 24, 2017.
 - Total conference attendance will be limited to 650. Four hundred will attend the “Leadership” Track will have 450 attendees and will focus on bolstering volunteer leadership in every level of RID. The “ASL Immersion and Interpreting Skills” track will have 200 attendees and is tailored to pre-certified individuals.
 - Each Affiliate Chapter Board is granted two registration slots for the Leadership track. To utilize, registration payment must be submitted by March 22, 2017.
 - General registration will be conducted on a lottery basis.
 - The entire conference will be held in ASL with no interpreters provided.
 - Region 3 President's call will take place tomorrow 8/23/16

- Will be submitting CEU application to the DODDBHH for the Ethical Discussion Groups
- Received a thank you card from Kat Vogtmann (Former Deaf MAL) for the gift MIRID purchased for her.
- Received notice that the storage unit rent will increase by \$8 a month to \$47 per month.
- Vice President – Andi Chumley
 - No report at this time.
- Secretary – Mitch Holaly
 - No report at this time.
- Treasurer – Cindy Wood
 - Met with former Treasurer Shawn Spearman and reconciled the bank accounts.
 - Current balances:
 - Checking: \$13,642
 - Savings: ~ \$36,000
 - Meeting almost weekly with Shawn to learn all the aspects of the treasurer's responsibilities
 - Scheduling the internal and external audits
 - Still need to draft a budget for the current fiscal year
 - **EB MOTION 16-012:** Cindy Wood moves MIRID compensate Shawn Spearman for his time consulting the new treasurer in the amount of \$250. Motion carried.
- Member at Large – Stephen Decator & Ge Moody
 - No report at this time.
- Publications Manager – Laura Gonzalez
 - Currently working on Fall conference flyers but needs additional information

New Business

- Spring Conference Update – Stephen Decator
 - Able to secure Christopher Tester as presenter
 - Will take place April 1 – 2, 2017. May possibly add a pre-CDI training component a few days before.
 - Discussed advertising within Region 3 and Canada
 - Mitch Holaly to connect conference chair Ann Marie Shibley with Stephen Decator to start working out details.
- Robert's Rules of Order Training
 - Vice President Andi Chumley has found a lead for RRO training. Will discuss with Board via email.

Next Board Meeting: September 18th, 2016, Location TBD (Andi will email)

Adjournment

- Stephen Decator moves for adjournment. Motion carried.
- Adjourned 9:43 pm