

MIRID EXECUTIVE BOARD MEETING MINUTES

Regular Meeting

July 17, 2016

Embassy Suites, Livonia MI

Attendees: Naomi Gotlib, Andi Chumley, Cindy Wood, Mitch Holaly, Ge Moody

Excused: Laura Gonzalez, Stephen Decator

President Naomi Gotlib called the meeting to order at 10:51 am. Secretary Mitch Holaly recorded the meeting minutes. Quorum was met through a simple majority of the Board being present in adherence with the Bylaws.

The amended agenda is accepted by unanimous consent.

Items amended:

- Add "CMP Committee Update" to New Business
- Add "Grief/Dying/Death Mini workshop" to New Business
- Add "Spring 2017 Workshop" to New Business

Andi Chumley moves to approve the meeting minutes from June 6, 2016. Motion carried.

Reports

- President - Naomi Gotlib
 - Pertinent items will be discussed during New Business
- Vice President - Andi Chumley
 - The CMP Committee is still discussing options. Andi will ask the committee to submit a report to the Board by August 15th and request for them to join the August 22nd Board meeting to answer any questions.
 - Still working on recruiting a Deaf Member at Large
- Secretary - Mitch Holaly
 - Reached out to several individuals for feedback on how to promote Deaf involvement in MIRID and the development of CDIs. Feedback included:
 - Accessible meeting formats – video conferencing (Google Hangouts, ooVoo, Skype, etc.)
 - Power and Privilege workshop for the Board and refresher exercises at every meeting. Region 3 Representative, Sandra Maloney, is willing to help facilitate.
 - ASL as official conference language – Also add an acknowledgment statement to the registration form
 - Hire CDIs
- Treasurer - Cindy Wood
 - Bank Accounts:
 - Checking ~14,000 dollars
 - Savings ~36,000 dollars
 - Bond Insurance has been paid. The President, Vice President, Treasurer, and Secretary completed necessary paperwork to be covered.
- MAL – Ge Moody

- Nothing to report at this time

* **EB MOTION 16-010:** Andi Chumley moves for MIRID to purchase lunch for the Board members present. Motion Carried.

New Business

- Membership Numbers
 - Currently 144 members. This is a good number for a typical July renewal number. Membership increases with workshop registration.
- Board Member Requirement – RID member and certified
 - President Naomi Gotlib reported that this policy was set by a previous Board because of conflicts that arose when Board members were not certified interpreters. After discussion, Naomi volunteered to draft language for Board approval to make the policy more inclusive, especially in light of BEI and EIPA certifications.
- Robert's Rules of Order Training
 - Cindy has had no response after multiple contacts.
 - Board moves to table this item due to time and priorities
- Fall Conference
 - CEUs
 - Mitch to get Andi CEU paperwork from the CATIE Center
 - Fee structure
 - With advisement from the treasurer, the Board discussed and set the fee schedule
 - Supplies
 - Ge volunteered to investigate purchasing a MIRID table cloth and participant lanyards
 - The Board discussed multiple options of using the lanyards and color-coding to expedite voting and other processes during the conference.
 - Budget
 - Using the conference budget template, a preliminary conference budget was discussed.
 - Catering
 - James will need to check if Mott requires the use of in-house catering. Also ask if donation of food from outside vendors is permissible.
- Region 3 Conference
 - President Naomi Gotlib was informed that is customary for each state to provide a gift basket for the auction during the Region 3 Conference. Due to the last minute request and the \$500 contribution, the Board decided that they would not be participating this year.
- Check Signing Policy
 - President Naomi Gotlib reported on the procedures for the authorization to spend money from other Affiliate Chapters.
 - Treasurer Cindy Wood spoke with the bond insurance provider, and they advised the use of a debit card and monthly bank statements to be sent to the Board to review.
- Conflicting Spring Date

- MIRID became aware that there is already a Deaf event happening April 8th, 2017 in Northern Michigan and if possible, we should avoid scheduling the Spring Conference that day.
- Upcoming Budget
 - Tabled due to time constraints
- Bylaw change
 - If the Board would like to propose changing the dual signature requirement in the Bylaws at the Fall conference, 60 day notice must be given to the membership. (Approximately September 20th)
- Spring 2016 Conference Donation
 - **EB MOTION 16-011:** Mitch Holaly moves to donate \$500 from the Spring 2015 Conference to HAVEN in honor of presenter Holly Thomas Mowery. Motion carried.

Next Board Meeting: August 22, 2016, Telephonic, 7:30 – 9:30pm

Adjournment

- Andi Chumley moves for adjournment. Motion carried.
- Adjourned 1:57 pm

Mitch Holaly, Secretary